



**MEETING MINUTES of the  
BBR Schools, Inc. Board of Directors**

**Location:  
BASIS Baton Rouge  
7550 McCall Dr.  
Baton Rouge, LA 70817**

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**August 23, 2018**

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Board members present: Ronnie Morris, Monique Scott-Spaulding, Liz Smith, Kia Bickham and Stan Shelton.

Board members on the phone to participate in discussion but not included in determining a quorum or for matters requiring a vote: Craig Barrett and Joel Fruge

Members absent: Donald Carson

Others present: Peter Bezanson (CEO BASIS.ed); DeAnna Rowe (Executive Director BBR) Roberto Ramirez (Head of the School); Antonella DeMari (Director of Partnerships); and Debbie O'Connor (Head of Operations)

On the phone: Bill Driscoll (BASIS.ed COO); Michelle Keogh (BASIS.ed General Counsel); Gihan Gunasekera (Director Finance); Anastasia Korte (Managing Director of Compliance); and Michelle Day (Executive Assistant, BASIS Charter Schools, Inc.)

1. Call to order – The Meeting was called to order at 9:07AM. A quorum of the board members present was confirmed.
2. The Agenda was adopted as presented. Note: No members of the public responded to the call to the public. No members of the public were present to address the board throughout the meeting.
  - a. Motion to adopt: Liz Smith
  - b. Second: Monique Scott Spaulding
  - c. Motion passed unanimously
3. The minutes of the June 1, 2018 meeting and the August 17, 2018 budget hearing of the BBR Schools, Inc. Board of Directors were adopted as presented.
  - a. Motion to adopt: Liz Smith
  - b. Second: Monique Scott Spaulding
  - c. Motion passed unanimously
4. Parent Student Handbook - The members reviewed and adopted Resolution BBR19-R01 to approve the Parent Student Handbook for FY2018-2019. Members remarked that the



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Handbook was very comprehensive and confirmed that the content is consistent across BASIS Charter Schools.

- a. Motion to adopt: Kia Bickham
  - b. Second: Liz Smith
  - c. Motion passed unanimously
5. Campus Security Plan - Peter provided an update on the status of efforts to contract for armed security. He shared that EBR resources are not available and we continue to look for an armed security solution that addresses liability and insurance challenges. In the interim, the school has unarmed security guards. Staff confirmed that an active shooter drill/process is in place. Stan shared information on how the hospital manages security. No action was taken on the resolution presented.
6. Huey and Angelina Wilson Foundation - Debbie provided information on the request to apply for a grant from the Huey and Angelina Wilson Foundation in the amount of \$25,000 as an incentive for early contributions and matching donations for ATF during FY19. The Board adopted Resolution BBR19-R03, providing authority to apply for and implement the grant, if received.
- a. Motion to adopt: Liz Smith
  - b. Second: Monique Scott Spaulding
  - c. Motion passed unanimously
7. Policy Adoption – The Board reviewed and adopted Resolution BBR19-R07 to adopt the following policies: Charter School Parental Involvement Policy; Restraint and Seclusion Policy; Charter School Parent Compact Policy and Parents Right to Know Policy.
- a. Motion to adopt: Kia Bickham
  - b. Second: Liz Smith
  - c. Motion Passed unanimously
8. Management Report – the quarterly management report was provided to the Board in advance of the meeting. In reviewing the report, Peter shared: ISA tests will be taken this year by 3<sup>rd</sup> and 4<sup>th</sup> grade students; Advertisements for open enrollment for next year will start in September; Antonella discussed the fundraising events and will present an event calendar at the next Board Meeting; Anastasia provided an update on recently completed compliance matters and upcoming filings, as previously requested by the Board; Peter noted extracurricular sign up is Wednesday; Outdoor shades are in the process of being completed and there are minor items throughout the building that are being addressed. Annual Teacher Fund (ATF) – The Board discussed and adopted Resolution BBR19-R04 establishing the FY2019 Annual Teachers Fund Goal for BASIS Baton Rouge.
- a. Motion to adopt: Monique Scott Spaulding
  - b. Second: Kia Beckham



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- c. Motion passed unanimously
9. The Board adopted Resolution BBR19-05 to adopt the FY2019 BASIS Baton Rouge Budget. DeAnna reported that no comments were received regarding the budget and put forward the FY19 budget, as it was presented at the hearing, for consideration.
  - a. Motion to adopt: Monique Scott Spaulding
  - b. Second: Liz Smith
  - c. Motion passed unanimously
10. Facilities Support – DeAnna provided information about the financial opportunity presented by New Schools for Baton Rouge. The Board adopted Resolution BBR19-R06 regarding additional facilities support from New Schools for Baton Rouge.
  - a. Motion to adopt: Kia Bickham
  - b. Second: Liz Smith
  - c. Motion passed unanimously
11. Executive Director Report- DeAnna reminded members that certain documents are required to be updated and maintained annually and will be sent out on Friday for Board Members to complete and return. . DeAnna also shared the Joel Fruge has moved and will be resigning his position on the Board. A search for a new board member is underway.
12. Adjourn: Meeting adjourned at 11:02 am.

Minutes prepared by Michelle Day

A handwritten signature in blue ink, appearing to read "Liz Smith", is written over a horizontal line. The signature is stylized and overlaps the line.

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Liz Smith  
Secretary

BBR Schools, Inc