



**MEETING MINUTES of the
BBR Schools, Inc. Board of Directors**

**Location:
BASIS Baton Rouge
7550 McCall Dr.
Baton Rouge, LA 70817**

May 21, 2019

Board members present: Craig Barrett, Ronnie Morris, Patrick Martin, Kia Bickham, Monique Scott-Spaulding, Donald Carson (joined during Executive Director's Report) and Stan Shelton.

Board members absent: Liz Smith

Staff present on location: DeAnna Rowe, Executive Director BBR; Roberto Ramirez, Head of the School; and Debbie O'Connor, Head of Operations; Jenny Ramirez, Growth and Compliance Management Associate

On the phone representing BASIS.ed: Peter Bezanson, CEO; Lyn Music, SVP of Growth and Business; Barb DeLisa, Senior Director of Planning and Building Development; Bill Driscoll, COO; Antonella DeMari, Director of Partnerships; Michelle Keogh, General Counsel; Gihan Gunasekera, Director Finance; Susan Adams, Chief Financial Officer, and Kevin Navarro, Director of School Safety and Security

1. Call to Order – The meeting was called to order at 8:14am. A quorum of the board was confirmed.
2. The agenda was adopted as presented.
 - a. Motion to adopt: Monique Scott-Spaulding
 - b. Second: Patrick Martin
 - c. Motion passed unanimously
3. Call to Public- Members of the public were presented an opportunity to speak and were told they would also have an opportunity to speak before any action requiring a board vote. None of the members of the public requested to speak to any agenda item.



4. The minutes of the January 29, 2019 meeting of the BBR Schools, Inc. Board of Directors were adopted as presented.
 - a. Motion to adopt: Kia Bickham
 - b. Second: Monique Scott-Spaulding
 - c. Motion passed unanimously

5. Executive Director's Report
 - a. The application for BBR#2 was approved by the EBR Board at the meeting on May 9, 2019 for a K-12 school in a yet to be identified location. Next steps include the negotiation of a contract and location of the new school.
 - b. As the legislative session has proceeded, there have been questions about how and whether board members and parents should be engaged. As a 501c3, the board must be cautious in engaging in lobbying activity and should focus its efforts on advocacy (education and tours) and look to the Louisiana Association of Public Charter Schools, New Schools for Baton Rouge and others to engage in lobbying activities.
 - c. The Board will need to identify a meeting date to review the proposed budget for FY2020 in advance of budget adoption on August 15. Currently looking for a date between July 22-30 for such a meeting.
 - d. Reminder to complete Ethics Training annually.

6. The Board approved Resolution BBR19-R13, adopting the changes to the Parent Student Handbook for FY2019-2020. Discussion of changes were primarily items requiring clarity based on implementation this year.
 - a. Motion to adopt: Monique Scott-Spaulding
 - b. Second: Patrick Martin
 - c. Motion passed unanimously

7. Financial Report – Gihan reviewed the reports. In addition to comments provided within the report, discussion included the current status of communication with EBR regarding federal funds and the need to get clarification and make adjustments to budgets moving forward and communication with EBR on the timing of their billing of the authorization fee.

8. Sustainability Plan – Expansion of BASIS in Baton Rouge was considered sooner than planned because of the potential financing and support of NSBR as well as the community demand for BASIS. Before expanding, we need to resolve facility financing options, resolve federal funding access, and successfully negotiate the new charter contract. The Legislature's action on HB225 regarding facility financing through the Bond Commission will potentially impact the refinancing of BBR#1 which also impacts financing of expansion of this campus and any new builds. BASIS.ed will model possible



options for full K-12 or grade configuration expansion at Woman's based on developments and possible feeder patterns with BBR#2 at the August board meeting.

9. Management Report – BASIS.ed reviewed the management report and shared the following:
 - a. Academic Performance – U.S. News & World Report rankings changed due to revised formula for calculating rankings. BASIS should be in the top 1% regardless of what process is used in national rankings.
 - b. School Report – Roberto reviewed the school's Fastbridge, ISA and BLT results and shared tutoring and summer school plans.
 - c. Student Acquisition and Marketing
 - d. Talent Acquisition and Training
 - e. Annual Teacher Fund – parent participation is higher than anticipated, Gala was a success and at least \$10,000 will be donated by the Boosters.
 - f. Legal and Regulatory Compliance
 - g. New Schools Activity
10. The meeting adjourned at 10am.

A handwritten signature in blue ink, followed by the date "7/25/19" written in blue ink.