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**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS of BBR Schools, Inc.**

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May 26, 2021

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**Location**

All Board members and staff participated remotely.  
Members of the public had video and telephonic access and could provide public comment at [info@basisschools.org](mailto:info@basisschools.org).

Board members present: Craig Barrett, Donald Carson, Jason Hughes (through agenda item 5.f), Patrick Martin, Monique Scott-Spauling (through agenda item 5.f), Liz Smith, and Kurt Scott (ex-officio, nonvoting)

Board members absent: Kia Bickham

Staff contributing to the meeting: DeAnna Rowe, Executive Director BBR; From BASIS.ed -Aaron Kindel, Petra Pajtas, Susan Adams, David Hubalik, Shannon Chavez, Laura Durbin, and Roberto Ramirez.

1. Call to Order – The meeting was called to order at 9:02 AM CT. A quorum was confirmed.
2. The agenda was adopted as presented.
3. The Executive Director’s Report included an update on board filings including the timely submission of the IRS Form 990 and a request to return the annual conflict of interest statements that would sent after the meeting. DeAnna further reported on the efforts to remove obstacles that are currently restricting BBR from receiving the MFP increase for teacher and support staff salary increases currently included in the budget considerations and the status of the Pupil Progression Policy being considered by BESE in June. A consultant has been engaged to support this work. The work is underway to identify and develop the Louisiana finance team to explore our opportunities and put forward a plan to refinance the Materra and Mid City properties.
4. All items on the Consent Agenda were approved as presented:
  - a. February 15, 2021 Minutes
    - i. Motion: Patrick Martin
    - ii. Second: Monique Scott-Spauling
    - iii. Motion passed unanimously
  - b. Resolution BBR21-R08: Board member appointments
    - i. Motion: Monique Scott-Spauling
    - ii. Second: Jason Hughes
    - iii. Motion passed unanimously
  - c. Resolution BBR21-R09: FY2022 Parent Student Handbook
    - i. Motion: Liz Smith
    - ii. Second: Patrick Martin
    - iii. Motion passed unanimously
  - d. Resolution BBR21-10: FY2022 Fee Policy

May 25, 2021

- i. Motion: Monique Scott-Spauling
  - ii. Second: Patrick Martin
  - iii. Motion passed unanimously
  
5. Aaron Kindel and members of the BASIS.ed team presented the Management Report.
  - a. David and Petra provided information about PreComp and BLT results and shared detailed plans for identifying and closing the learning gaps due to disruptions/interference related to COVID - noting that students did not regress, but growth was slower.
  - b. Enrollment projections for both campuses were reviewed. Parent support for the school is reflected in both the Annual Teacher Fund campaign and the Parent Satisfaction Survey results.
  - c. Teachers continue to be hired for both campuses, although Mid City is close to being fully hired for next year.
  - d. Shannon shared that two complaints filed with EBR have been addressed.
  - e. The Board heard from Ms. DeJunne' Jackson, a Materra parent, who shared her concerns about the need to fence the outdoor green space currently being used by the school for some supervised outdoor activities. BASIS.ed shared that the matter will be resolved when the expansion is completed in 2023. The Board requested a temporary solution be explored and reported back at the next meeting.
  - f. Laura provided an update on the Mid City Campus construction which in on schedule and on budget. She also shared the preliminary expansion plans for the Materra campus that includes the construction of a two-story building to support the growth of the middle school and high school grades. The long-term enrollment plan for both campuses was also discussed.
  
6. Susan Adams reviewed the Q3 Financial Report and addressed board questions. The Board requested the team look at other ways to report the financial information, separating out school operations from school construction.
  
7. The Board will next convene on July 21 at 9am for the FY22 Budget Hearing. The Board thanked the BASIS.ed team for their work through this tumultuous year and their plans to regain the annual growth rates post pandemic.
  
8. The meeting adjourned at 10:45 am.

Minutes taken by DeAnna Rowe.



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Liz Smith

Secretary of the Board  
BBR Schools, Inc.

