



**MEETING MINUTES of the
BBR Schools, Inc. Board of Directors**

**Location:
BASIS Baton Rouge
7550 McCall Dr.
Baton Rouge, LA 70817**

November 13, 2019

Board members present: Craig Barrett, Liz Smith, Ronnie Morris, Patrick Martin, Monique Scott-Spaulding (arrived during Executive Director Report), Donald Carson (arrived during Executive Director Report)

Board members absent: Kia Bickham

Staff present on location: DeAnna Rowe, Executive Director BBR; Roberto Ramirez, Head of the School; Debbie O'Connor, Head of Operations; Jenny Ramirez, Growth and Compliance Management Associate; Jen Neal and Jen Meredith, Regional Directors of Charter Schools Texas and Louisiana

Others present on the phone representing BASIS.ed: Peter Bezanson, CEO; Michelle Keogh, General Counsel; Gihan Gunasekera, Director Finance; Susan Adams, Chief Financial Officer; Shannon Chavez; Director of Compliance; Debbie Siebels, Director of Accounting; Lyn Music, Sr. VP Growth and Business Development


1. Call to order – The meeting was called to order at 9:01am. A quorum of the board was confirmed.
2. Adopt Agenda – The agenda was adopted as presented. No members of the public were present during the meeting. No public comment was received during the meeting.
 - a. Motion to adopt: Patrick Martin
 - b. Second: Ronnie Morris
 - c. Motion passed unanimously
3. The minutes of the August 15, 2019 meeting of the BBR Schools, Inc. Board of Directors were adopted as presented.
 - a. Motion to adopt: Liz Smith
 - b. Second: Patrick Martin
 - c. Motion passed unanimously
4. Executive Director Report was presented by DeAnna Rowe. Topics of discussion included the email addresses used for board correspondence, an update on communications with the new CEO of Woman's Hospital and our ongoing partnership, an update on recent meetings with EBR district staff, opportunities for participation in upcoming events and proposed meeting calendar for 2020, and communications with parents and policy regarding St. George.



Baton Rouge

5. Financial Report – The board reviewed the FY19 Annual Financial Audit, noting the audit was clean. Gihan Gunasekera presented the FY2020 Q1 Financial Documents.
6. Management Report – Peter Bezanson announced the hiring of a new CEO to assume responsibilities in November. Peter and members of the BASISed team reported the following:
 - a. Academic Performance – Roberto and Peter reviewed the BLT and SPS scores.
 - b. Student Acquisition and Marketing – open houses and info sessions are occurring across the district.
 - c. Talent Acquisition and Training
 - d. Annual Teacher Fund – Jen Neal reviewed the school’s ATF plans
 - e. Legal and Regulatory Compliance – Shannon Chavez reviewed the recent communications/submissions to EBR and provided an overview of the November 6 site visit by 7 EBR staff.
 - f. Security Update – Jen Meredith reviewed recent activity.
 - g. New Schools Activity – Barb DeLisa reviewed the status of the modular construction project
7. The board approved **Resolution BBR20-R06** for the adoption of the Special Education Advisory Council Policy pursuant to Act 274.
 - a. Motion to adopt: Monique Scott-Spaulding
 - b. Second: Liz Smith
 - c. Motion passed unanimously
8. The board approved **Resolution BBR20-R07** for the adoption of the Student Fees Policy pursuant to Act 240.
 - a. Motion to adopt: Liz Smith
 - b. Second: Patrick Martin
 - c. Motion passed unanimously
9. The meeting adjourned at 11:00am
 - a. Motion to adopt: Patrick Martin
 - b. Second: Liz Smith
 - c. Motion passed unanimously

Minutes taken by DeAnna Rowe.



Liz Smith
Secretary of the Board
BBR Schools, Inc.