

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS of BBR Schools, Inc.

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December 1, 2021

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### Location

BASIS Baton Rouge Primary Mid City Campus  
7921 Florida Blvd, Baton Rouge LA 70806

Board members present: Craig Barrett, Kia Bickham, Donald Carson, Patrick Martin, Monique Scott-Spaulding, and Liz Smith. Jason Hughes participated by phone (not included as part of quorum)

Board members absent: Kurt Scott (ex-officio nonvoting member)

Staff contributing to the meeting: DeAnna Rowe, Executive Director BBR; From BASIS.ed – Carolyn McGarvey, Julie Kearney, John Hillis, Susan Adams, Debbie Siebels, Shannon Chavez, Aaron Kindel, Rosalind Thompson and Roberto Ramirez.

1. Call to order – The meeting was called to order by Craig Barrett at 3:07pm CT. A quorum was confirmed
2. The agenda was adopted as presented.
  - a. Motion: Liz Smith
  - b. Second: Monique Scott-Spaulding
  - c. Motion passed unanimously
3. The Board approved the minutes of the August 25, 2021 and September 13, 2021 meetings of the BBR Schools, Inc. Board of Directors
  - a. Motion: Patrick Martin
  - b. Second: Kia Bickham
  - c. Motion passed unanimously
4. Executive Director's Report – DeAnna Rowe reported on the successful pricing of the bond financing for both school campuses and the expansion of the Materra campus and shared the proposed dates for the Q3 and Q4 meetings, February 10 and May 24, respectively.
5. Carolyn McGarvey and other members of the BASIS.ed team reviewed the Management Report with the Board. The presentation included: BLT 1 and Assessing America's Writing scores as well as efforts to close learning gaps; ATF contributions through Q1 and upcoming event – Board members asked how performance bonuses are equalized when amounts raised vary from campus to campus; new strategies for recruiting and hiring teachers; marketing materials for Open Enrollment – Board members Kia Bickham and Jason Hughes offered their support of the Mid City marketing effort; COVID update



and plan to keep masks in place until mid-January when post-holiday cases can be assessed; upcoming EBR site visits; and expansion plan for the Materra campus to serve high school.

6. Debbie Siebels provided a review of the FY21 Financial Audit. Susan Adams provided a review FY22 Q1 Budget Report.
7. Summary of current events: Patrick Martin will be presenting at the Louisiana Association of Public Charter Schools conference. The next quarterly board meeting is scheduled February 10 at the Mid City campus.
8. The meeting adjourned at 4:23pm CT.
  - a. Motion: Liz Smith
  - b. Second: Kia Bickham
  - c. Motion passed unanimously

Minutes taken by DeAnna Rowe

A handwritten signature in blue ink, appearing to read "Liz Smith", is written over a horizontal line.

Liz Smith  
Secretary of the Board  
BBR Schools, Inc.