
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS of BBR Schools, Inc.

August 31, 2022

Location
7921 Florida Blvd
Baton Rouge, LA 70806

Board members present: Craig Barrett, Kia Bickham, Patrick Martin, Monique Scott-Spaulding, Liz Smith, and Kurt Scott (ex-officio nonvoting member)

Board members absent: Donald Carson, Jason Hughes

Staff contributing to the meeting: DeAnna Rowe, Executive Director BBR; From BASIS.ed – Kristen Jordison, Julie Kearney, Bob Erspamer, John Hillis, Susan Adams, Shannon Chavez, Aaron Kindel, Rosalind Thompson and Jared Lamb.

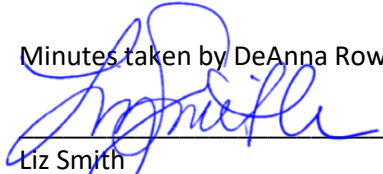
1. Call to order – The meeting was called to order by Craig Barrett at 5:03pm CT. A quorum was confirmed
2. The agenda was adopted as presented.
 - a. Motion: Liz Smith
 - b. Second: Patrick Martin
 - c. Motion passed unanimously
3. Executive Director's Report: DeAnna Rowe updated the Board on the Renewal process for Materra, sharing there will be a collaborative effort to among EBR authorized schools to provide input on a uniform process. EBR has called a meeting on September 9 to discuss the renewal process with all eligible schools which is expected to include Academic, Organizational, and Financial performance. Both schools have received a number of Letters of noncompliance. Despite whether the letters were appropriately issued, a timely response has been provided. The timing of renewal could be December (with the existing board) or January (with a new board). Outreach to all candidates will occur in the coming months. DeAnna shared that Patrick Martin has resigned his position on the Board effective at the conclusion of the meeting in order to avoid any appearance of conflict of interest as he pursues a seat on the EBR school board. The Board thanked Patrick for his service. DeAnna reminded the board of the disclosure statement of family member and that ethics training may be completed any time during the calendar year.
4. The Board approved the minutes of the May 24, 2022 and July 22, 2022 meetings as presented.
 - a. Motion: Monique Scott-Spaulding

- b. Second: Liz Smith
 - c. Motion passed unanimously
5. After an update on the changes included and a brief conversation about the need for bussing to Materra from Mid City for the matriculating 6th graders, the Board approved Resolution BBR23-R03 to adopt the Enrollment Policies for the 2023-2024 school year.
 - a. Motion: Patrick Martin
 - b. Second: Monique Scott-Spaulding
 - c. Motion passed unanimously
6. After an update on the changes to grade levels included and a review of submission requirements, the Board approved Resolution BBR23-R04 to adopt the BBR Schools, Inc. Pupil Progression Plan.
 - a. Motion: Kia Bickham
 - b. Second: Patrick Martin
 - c. Motion passed unanimously
7. Susan Adams introduced Damon Norris as the new Associate Vice President of Finance and provided a review FY22 Financial reports.
8. Susan Adams provided a review of the revisions to the proposed FY23 school budgets for Materra and Mid City. The Board adopted Resolution BBR23-R04 to approve the budgets as presented.
 - a. Motion: Patrick Martin
 - b. Second: Kia Bickham
 - c. Motion passed unanimously
9. Members of the BASIS.ed team reviewed the Management Report with the Board. Kristen Jordison provided an Academic Update that included a comparison of the schools LEAP data to the district and state performance, an overview of the 2021-22 Comprehensive Exam performance, and baseline and benchmark growth on BLTs. Rosalind Thompson and Jared Lamb shared their plans to improve performance in the current year. Kristen reviewed the Parent Survey results which are generally strong. Pat McGraw reviewed the marketing plan for the coming year including updates to the school websites, billboard schedules, recent promotional events, new video releases, and market research. Julie Kearney reviewed the current year enrollment to budget goals. Materra is fully enrolled. Mid City is slightly under budget and below its targeted financial obligation. Cody Roth provided an update on outstanding staffing needs and ongoing recruitment efforts. John Hillis reviewed the ATF performance of both schools. Bob Erspamer provided a security update. Shannon Chavez introduced Katie Porter as the new Deputy Director of Compliance and provided an update on recent compliance matters. Aaron Kindel shared that the expansion project remains on schedule although the rain is causing some delays



10. The meeting adjourned at 7:29pm CT.
 - a. Motion: Monique Scott-Spaulding
 - b. Second: Liz Smith
 - c. Motion passed unanimously

Minutes taken by DeAnna Rowe



Liz Smith
Secretary of the Board
BBR Schools, Inc.