
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF BBR Schools, Inc.

May 28, 2024

Location
7921 Florida Blvd
Baton Rouge, LA 70806

Board members present: Craig Barrett (virtual, not voting), Jessica Baghian, Eboni Buchanan, Liz Smith, and Monique Scott-Spaulding

Board members absent: Jason Hughes and Donald Carson

Staff contributing to the meeting: DeAnna Rowe, Executive Director BBR; From BASIS Ed: Damon Norris, Julie Kearney, Liz Greenberg, Jared Lamb, Katie Porter, and Michelle Keogh

1. Call to Order – The meeting was called to order at 5:13 p.m. CT.
2. The agenda was adopted with the removal of item 5b and pulling items 4d and 4e from the consent agenda for separate consideration. (Motion by Jessica Baghian, Second by Liz Smith. Motion passed unanimously)
3. Executive Director's Report: DeAnna provided a status update on the Type 2 appeal, contract renewal negotiations with EBR, and legislation favorable to charter schools. She shared the planned meeting schedule for FY25. Lastly, she introduced the items in the consent agenda.
4. The Board adopted the following items on the consent agenda as presented. (Motion by Monique Scott-Spaulding, Second by Jessica Baghian. Motion passed unanimously)
 - a. Minutes of the March 26, 2024, Meeting of the Board.
 - b. Resolution BBR24-R09, correcting resolution number for Revised Fee Policy.
 - c. Resolution BBR24-R10, Identifying *The Advocate* as the official journal of record for BBR Schools, Inc.
 - d. Resolution BBR24-R13 to approve the FY25 Fee Policy
5. In its consideration of Resolution BBR24-R11 to approve the FY25 Parent Student Handbook and Resolution BBR24-R12 to approve the Pupil Progression Plan, the Board reviewed the written comments received from DeJenne' Clark Jackson. After reviewing the language in the Handbook and the Pupil Progression Plan, the Board adopted the FY25 Parent Student Handbook as presented. The Board adopted the Pupil Progression Plan with a revision to provide clarity between third and fourth grade promotion requirements. (Motion by Liz Smith, Second by Eboni Buchans. Motion passed unanimously)

6. The Board reviewed the Q3 financial report, presented by Damon Norris.
7. The BASIS Ed team presented the Management Report: Julie Kearney reviewed the enrollment projections for YF 25 for both schools, with increases over FY24 actuals. Liz Greenberg reviewed the latest materials and shared that efforts continue to identify best billboard locations. Julie reviewed the training and security initiatives for the region, including plans for the rollout of the anonymous reporting system and desktop notifications. Julie shared that she reviewed the use of the parking lot for play space at Mattered and believes the situation can be addressed with modified scheduling of actual play space rather than securing the parking lot as additional space. Jared Lamb shared that there has been a positive response from families who will be utilizing the car service as transportation for 6th grade students transitioning from Mid City to Mattered. Logistics will be finalized over the summer. Marissa Carroll shared that the Mid City campus will be returning the toe LET SET model for 1st-3rd grade next year, with the inclusion of Mandarin as well. Board members requested quantitative data for current year efforts when they are available. Summer school enrollment at Mid City is anticipated to be at around 100 students with 80% of those invited expected to attend. Katie Porter provided an update on compliance matters, including ongoing efforts to have clear reporting expectations and timeframes from EBR. Michelle Keogh provided an update on a recent OCR complaint. Jared provided an update on the latest efforts to recruit and hire teachers in Baton Rouge, sharing the current vacancies are limited and few than the same time last year. Roberto Ramirez provided an update on ATF efforts to date compared to prior year and shared his strategic plan for FY25. Additional efforts/outreach to Boosters regarding fundraising efforts and collaboration will be addressed.
8. DeAnna Rowe reported that the excess project funds from the Mattered expansion are just over \$2.4M and cannot be used to pay down debt until after June 2026 without penalty. Funds are currently being invested and earning higher interest than the charged interest rate.
9. The board requested information around teacher salaries and ATF bonuses as part of the FY25 budget discussion on June 14. DeAnna announced that she received notice from Kurt Scott (ex officio board member representing partnership with Woman's Hospital) that he is retiring as of June 1.
10. The meeting adjourned at 6:49 p.m. CT.

Minutes taken by DeAnna Rowe.

Liz Smith
Secretary of the Board
BBR Schools, Inc.

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